

Action Points Behind Schedule - Audit Scotland Reports**A –Prudential Code**

Ref	Action Point / Implication	Department / Head of Service	Explanation for delay	Risk Grading	Original implementation date	Revised implementation date
5	Officers are to devise and implement a suitable project option appraisal process	Head of Strategic Finance	The appraisal process will be used in setting the revised Capital Programme for 2006/07 onwards.	Medium	31 March 2005	February 2006

B –Regularity & Governance (3) 2003/04

Ref	Action Point / Implication	Department / Head of Service	Explanation for delay	Risk Grading	Original implementation date	Revised implementation date
10	Authorised signatory lists, incorporating sample signatures, should be compiled for all secondary schools. These should be updated periodically to reflect staff changes	Head of Strategic Finance	The Finance team are currently undergoing a department wide exercise to update all authorised signatories. The forms are in the process of being returned. It is hoped that the exercise will be completed by 31 December 2005.	Low	31 January 2005	December 2005
14	Office staff should be provided with a copy of the Council Financial Regulations and the DMR procedure manual	Head of Strategic Finance	Updated Financial Regulations will be sent out to all relevant staff. DMR procedures manual requires updating in all areas.	Low	31 January 2005	September 2006

C – e-Government Preparedness

Ref	Action Point / Implication	Department / Head of Service	Explanation for delay	Risk Grading	Original implementation date	Revised implementation date
2	With the customer contact centre project not progressing according to timescales originally agreed, the Council should assess the current position and take action to reflect the way forward for the 21st Century Government Agenda	Head of Democratic Services & Governance	Customer First Board has been established. Modernising Government Fund 3 money has been obtained. The Contact Centre development is well underway. The Council has begun the tendering process and we should have a fully functioning Contact Centre by Autumn of 2006.	Medium	31 July 2004	Autumn 2006

D – Report on the 2002/03 Audit

Ref	Action Point / Implication	Department / Head of Service	Explanation for delay	Risk Grading	Original implementation date	Revised implementation date
5	The practical steps for demonstrating annually that assets have been systematically reviewed for impairment should be documented and implemented.	Head Of Transportation & Infrastructure	This is being carried out as part of the preparation of the 2006/07 Revenue and Capital Budgets.	Medium	31 March 2004	February 2006